

How to Use Employee Self Service

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tyler technologies Munis Self Service [Resources](#) [Your Name](#)

Welcome to Employee Self Service

Find Resource Documents

Announcements

Welcome to The City of Davenport Employee Self Service. If you have any questions, please refer to the FAQs document under the Resources button in the top right corner of this website. Thank you.

Personal information [View profile](#)

Your Name
Address
City, State ZIP
Phone
HOME PHONE: 123-456-7890
Email
Email: youremail@email.com

Time off

	Currently Available	Earned
VACATION	138.56	288.81
SICK	877.16	909.16
HOLIDAY	0.00	96.00
COMP TIME	0.00	0.00
COMPTM-1.5	0.00	0.00

[Show time off taken](#)

2019 J F M A M J J A S O N D

Paychecks [Show paycheck amounts](#)

Last Paycheck: 3/15/2019

Year to date

Previous paychecks

Date	Details
3/15/2019	Details
3/1/2019	Details
2/15/2019	Details
2/1/2019	Details
1/18/2019	Details

Tools

- [Paycheck simulator](#)
- [View last year's W2](#)
- [Change your W4](#)

View Paycheck Image

View Paycheck Amounts

Paychecks

\$1,000.00
Last Paycheck: 3/15/2019

\$6,000.00
Year to date

Get more check Information

[Hide paycheck amounts](#)

Previous paychecks

3/15/2019	\$1,000.00	Details	
3/1/2019	\$1,000.00	Details	
2/15/2019	\$1,000.00	Details	
2/1/2019	\$1,000.00	Details	
1/18/2019	\$1,000.00	Details	

Tools

[Paycheck simulator](#)
[View last year's W2](#)
[Change your W4](#)

Pay/Tax Information

Home

Employee Self Service

Pay/Tax Information

YTD Information

W-2

1095-B

1095-C

W-4

Paycheck Simulator

Personal Information

Time Off

Pay/Tax Information

Year 2019 ▼

Click arrow to change years

Check Date	Pay Period	Status	Gross Pay	Net Pay	
3/15/2019	2/24/2019 - 3/9/2019	Cleared	\$1,000.00	\$700.00	Details
3/1/2019	2/10/2019 - 2/23/2019	Cleared	\$1,000.00	\$700.00	Details
2/15/2019	1/27/2019 - 2/9/2019	Cleared	\$1,000.00	\$700.00	Details
2/1/2019	1/13/2019 - 1/26/2019	Cleared	\$1,000.00	\$700.00	Details
1/18/2019	12/30/2018 - 1/12/2019	Cleared	\$1,000.00	\$700.00	Details
1/4/2019	12/16/2018 - 12/29/2018	Cleared	\$1,000.00	\$700.00	Details

Get Check Detail

Check Detail

View Paycheck Image

[Return to pay/tax information](#)

Overview

Check Date	3/15/2019
Pay Period	2/24/2019 - 3/9/2019
Check Number	812136
Check Status	Cleared

[View paycheck image](#)

Home

Employee Self Service

Pay/Tax Information

YTD Information

W-2

1095-B

1095-C

W-4

Paycheck Simulator

Personal Information

Time Off

View Year-to-Date Pay Information

View W-2 Information

W-2 Information

Year: 2018 - 0 ▼

Click arrow to change years

Your Name

[View W-2 image](#)

YEAR: 2018

View Image

Home

Employee Self Service

Pay/Tax Information

YTD Information

W-2

1095-B

1095-C

W-4

Paycheck Simulator

Personal Information

Time Off

View 1095-C Information

1095-C

Year: 2018 - 1 ▼

Click arrow to change years

Void ☐ Corrected ☐

Employee

[View 1095-C image](#)

View Image

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Paycheck Simulator
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W-4 contains the information that is currently set for your withholding amounts from your paycheck.

You can view the current settings and submit a change request on this page.

W-4 Information

FEDERAL

Marital status

MARRIED

Exemptions

3

Additional amount

\$0.0000

IOWA

Marital status

MARRIED

Exemptions

5

Additional amount

\$0.0000

[Edit](#)

Click here if you want to change to your W-4 (The Marital Status, Exemptions, or Additional Amount to your tax withholdings for Federal and/or State).

1. Make changes to the category you want.
2. Review changes and submit request.
3. You will receive an email that your request has been submitted.
4. The Payroll Division will review the request and approve it if it is acceptable by Federal or State guidelines.
5. You will receive an email when it is approved.

If you have questions, please contact the Payroll Division.

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1095-C
W-4
Paycheck Simulator
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Time Off

Paycheck Simulator gives you the ability to change different settings about your pay and see how it would change your paycheck details.

This is an estimate only

You can change hours, rates, tax withholdings, and other deduction withholdings. You can then calculate your paycheck details with these new settings.

***This do not make any actual changes to your pay settings. It is just for simulation purposes.**

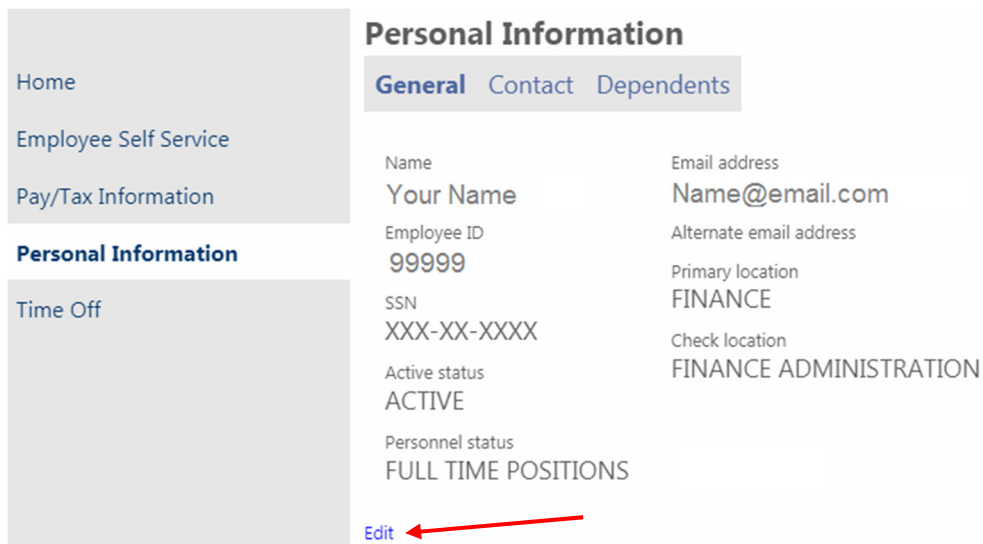
Home	Paycheck Simulator					
Employee Self Service	Pay cycle: 1 ▼ Switching deduction cycles will reset the entire page.					
Pay/Tax Information	Pay Details					
YTD Information	Job	Pay	Hours	Rate	Percentage	Amount
W-2	Job Title	REGULAR PAY-EXEMPT (100)	80.00	20.00	0.00	1000.00
1095-B						
1095-C	Marital		Exemptions			
W-4	Federal Tax	MARRIED ▼	3			
Paycheck Simulator	State Tax	MARRIED ▼	5			
Personal Information	Local Tax	▼	0			
Time Off	Deductions					
	Description					Amount
	IPERS					221.90
	MORGAN STANLEY%					35.28
	EMPLOYEE PREMIUMS-FAM COV					42.59
	Calculate		Reset			

Personal Information



Change Your Email Address

1. To change your email address, first click **Edit**.



2. Change the email to one that you want to use.

Personal Information

General Contact Dependents

Name

Your Name

Employee ID

99999

SSN

XXX-XX-XXXX

Active status

ACTIVE

Personnel status

FULL TIME POSITIONS

Email address

New Email

Alternate email address

Primary location

FINANCE

Check location

FINANCE ADMINISTRATION

Save

Cancel

3. Click **Save** when you are done to save the information.

Update or Add a Telephone Number

1. To update or add a telephone number click on the **Contacts** tab, then click **Edit**.

Personal Information

General **Contact** Dependents

Addresses

Home Address
123 Main St
DAVENPORT IA 52807

Telephones [Add new](#)

CELL PHONE
563-999-9999
Listed
Opting out of text messages
[Edit](#) | [Delete](#)

2. Change or Add the phone number and type (HOME PHONE or CELL PHONE)

Telephones

Type*
HOME PHONE MIGRATION ▼

Number*

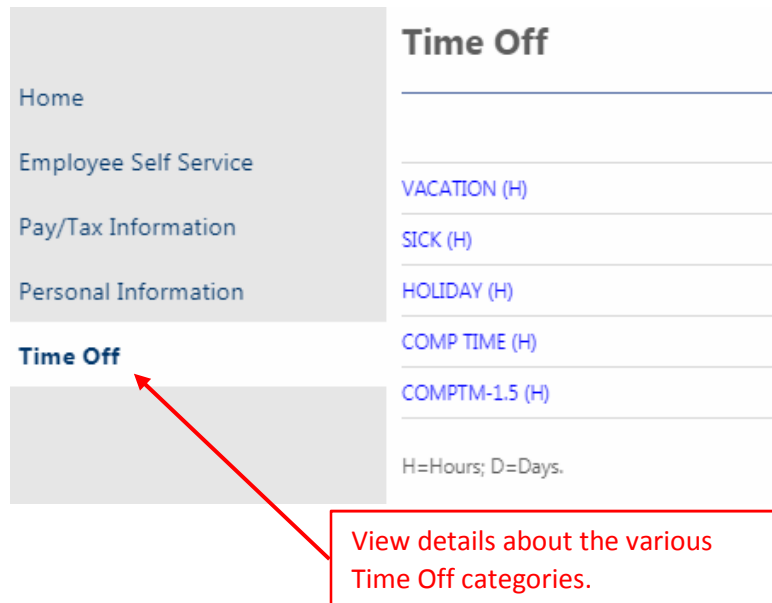
Description

☐ Unlisted
☐ Opt in to text messages

Save **Cancel**

3. Click **Save** when you are done to save the information.

Time Off



Time Off

Home

Employee Self Service

Pay/Tax Information

Personal Information

Time Off

VACATION (H)

SICK (H)

HOLIDAY (H)

COMP TIME (H)

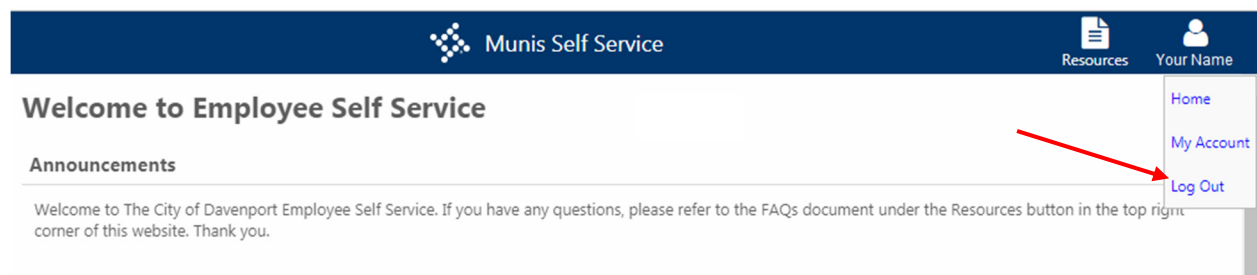
COMPTM-1.5 (H)

H=Hours; D=Days.

View details about the various Time Off categories.

Log Out of Employee Self Service

1. Click on your name in the top right corner and then click **Log Out**



Munis Self Service

Resources Your Name

Home

My Account

Log Out

Welcome to Employee Self Service

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